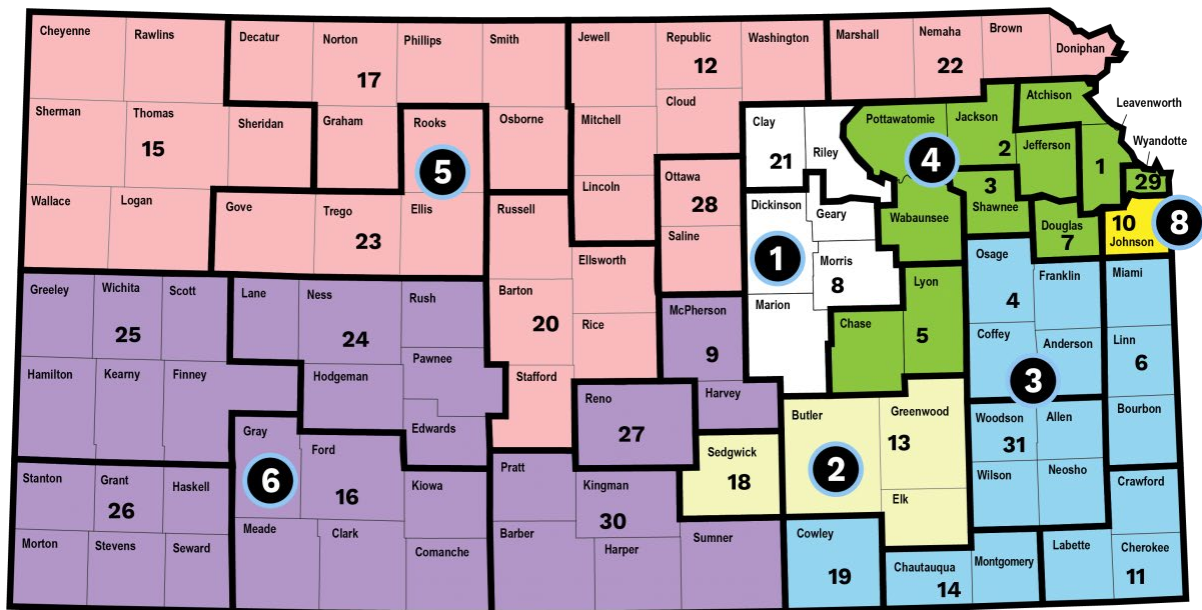




## Kansas eCourt: CCMS Project Update (October 26, 2020)

*Track 3 go-live takes place from October 27 to November 2.*

*Attorneys who pay filing fees through the e filing system must set up a TOGA wallet account to pay filing fees in Track 3 courts November 2 and after. Learn more below.*



### Track 3 courts go-live date is November 2

Track 3 courts are expected to start using the new centralized case management system November 2.

Track 3 courts include:

- 4th Judicial District (Anderson, Coffey, Franklin, and Osage counties);

- 6th Judicial District (Bourbon, Linn, and Miami counties);
- 11th Judicial District (Cherokee, Crawford, and Labette counties);
- 14th Judicial District (Chautauqua and Montgomery counties);
- 19th Judicial District (Cowley County); and
- 31st Judicial District (Allen, Neosho, Wilson, and Woodson counties).

### **Track 3 TOGA wallet accounts**

If you are an attorney who will pay filing fees through the eFiling system to a court that has adopted the new case management system (Odyssey), you must configure a TOGA wallet account under your user profile in the eFiling application.

The account can be the same banking institution account or credit card account you configured for eFiling to courts that use the FullCourt case management system, but the information must be configured under the TOGA account section of your user profile.

To set up the account, follow the [TOGA Wallet Account Instructions](#) on the [eFiling Updates](#) page.

You must set up your TOGA account before you pay filing fees through the eFiling system in Track 3 courts on or after November 2.

### **Track 3 go-live will impact Track 1 courts**

There will be minimal impact to Track 1 courts when data from Track 3 courts is added to the new centralized case management system. Track 1 courts have used the new case management system since August 2019.

Track 1 courts include:

- 8th Judicial District (Dickinson, Geary, Marion, and Morris counties); and
- 21st Judicial District (Clay and Riley counties)

### **Track 3 go-live schedule**

To prepare Track 3 courts to convert from FullCourt to the new centralized case management system, the courts must stop taking electronic filings and electronic payments. Attorneys will not be allowed to fax file during this time. Pro se filers may continue to fax file.

[Supreme Court Administrative Order 2020-CC-110](#) establishes the schedule and procedures for case management system implementation in Track 3 courts.

It will be necessary to take Track 1 courts offline for a short time while case data from Track 3 courts is added to the centralized case management system. Downtime will be minimal, and its impact to court users is explained below.

The conversion schedule is:

### **Tuesday, October 27**

At 3 p.m. Track 3 courts stop taking electronic filings and at 4:30 p.m. they stop taking electronic payments.

### **Wednesday, October 28**

Track 3 courts will be open and operating during regular business hours and accepting paper and fax filings. Payments must be made in cash or by paper check.

Track 1 courts will stop taking electronic filings and electronic payments at 5 p.m.

### **Thursday, October 29**

Track 3 courts will be open and operating during regular business hours and accepting paper and fax filings. Payments must be made in cash or by paper check.

Track 1 courts will be open and operating during regular business hours. From 8 a.m. to noon, courts will accept only paper and fax filings. Payments must be made in cash or by paper check. Track 1 courts will resume normal operations at noon.

### **Friday, October 30**

Track 3 courts close clerk offices. Clerk office staff will begin entering paper filings into the new case management system.

Clerk offices will post a telephone number for persons who need urgent court help, such as processing requests for protection from abuse or protection from stalking.

District courts will continue to operate; only clerk offices will be closed.

### **Monday, November 2**

Track 3 courts resume electronic filings and electronic payments at 12:01 a.m. using the new case management system.

## **Supreme Court Rules 20-24**

Unless otherwise indicated, these rules apply to courts as they are brought onto the new case management system. They require the filer to correctly designate the case and document type. They also require the filer to indicate if the document complies with Rule 24 protecting personally identifiable information or if it is filed under seal.

These rules are necessary to protect individuals' personally identifiable information as district court records are made accessible through a public access portal as part of the new centralized case management system.

Find Supreme Court Rules 20-24 by choosing "Kansas eCourt" from the "Select a Rule Category" on the [Search Rules page](#).

## **Future tracks**

Future tracks will go live as shown on the [centralized case management system statewide rollout plan](#).

---

[Centralized Case Management System Project](#)

[Project vision and guiding principles](#)

[Kansas eCourt intranet page](#) (court personnel only)

State of Kansas  
**Office of Judicial Administration**  
Kansas Judicial Center  
301 SW 10th Avenue  
Topeka, KS 66612-1507  
785-296-2256  
[www.kscourts.org](http://www.kscourts.org)